



COMMUNITY CORNER PACKAGE
JULY 14-16, 2023



Application & Assignment of Space

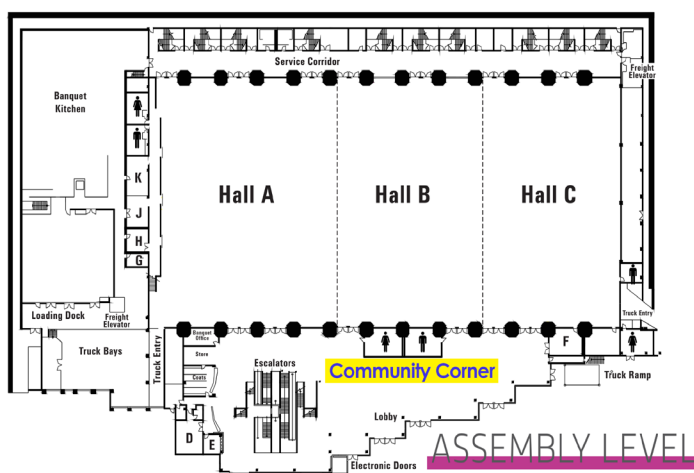
Organizations must apply for space at the Community Corner using the Event's online application form. Space will be assigned to Organizations as the Event sees fit.

Organizations will be informed of the status of their application at least 4 weeks prior to the event. Applicants may be placed on a wait list. Further details may be communicated to successful applicants prior to the event.

Date, Location, and Hours

Animethon is held at the Edmonton Convention Centre on **July 14-16, 2023**.

Community Corner is located in the foyer outside the Exhibition Hall (Halls B & C) at the Edmonton Convention Centre.



Unless a written exception has been granted by the Event, the Organization will be required to have their space manned and operational during the following hours:

Friday, July 14, 2023	09:00 to 19:00
Saturday, July 15, 2023	09:00 to 19:00
Sunday, July 16, 2023	09:30 to 16:00

Setup, Overnight, and Tear Down

The Organization may set up its space as early as **Thursday, July 13, 2023 from 10:00 to 21:00**. The Organization's materials, products, signage, and other items may be left overnight on Thursday, Friday, and Saturday at its own risk. The Event recommends the removal of items each night as the space is not secured and is available to the public. **Tear down on Sunday must be completed by 20:00** unless written exception has been granted by the Event. Due to safety concerns, only Organization members aged 18+ will be allowed in the Hall during setup times.

If the Organization requires the use of the Centre's loading docks for setup, please contact dockmaster@animethon.org to arrange.

Promotion & Sales

Organizations may promote and conduct sales within their designated Community Corner space. Promotions or sales conducted outside of the Organization's designated Community Corner space are strictly prohibited.

Organizations are only permitted to sell Organization branded merchandise, Organization memberships, Organization subscriptions, and Organization event tickets. The gifting or sale of any food, drink, or other commercial merchandise is strictly prohibited. All other items for sale require written permission from the Event.

Any activities or sales that are regulated by the Alberta Gaming and Liquor Commission (raffles, lotteries, alcohol, cannabis, etc.) are prohibited unless written permission is granted by the Event and the Organization provides acceptable proof of the appropriate licensing required.

The Organization must provide receipts for customers upon request. If the Organization has a no refund and/or no exchanges policy, then the Organization must prominently display a notice of the same.

Use of Space

Unless otherwise specified by the Event, Organizations assigned space will be allotted an area of approximately **6 x 6 feet and one 6 x 2.5 feet table with two chairs**. The borders of allotted spaces will be marked out for the Organization's convenience. Organizations are not to remove said markings and must conduct all business inside their allotted area.

Organizations may not tape nor affix anything on walls, floors, fixtures, or ceilings.

Any signage, display, or product deemed unsafe or unsuitable to a public audience by the Event or Venue must be corrected or removed from the venue immediately in a proper and safe manner.

The Event will not provide any power, internet, shipping, or storage for the Organization. Although limited power may be available via wall socket, the Organization should not depend on access or availability. Although the Venue may have public wi-fi, Organizations should not depend on access or availability.

The display of any weapon (as defined in the Event policies) requires a written exemption from the Directory of Safety prior to the event and may include special requirements regarding handling, transportation, and display of said weapon.

Passes

Successful applicants receive 4 event passes. These passes grant access to the Event and its programming, as well as the Community Corner area. Unless otherwise specified, Organizations are required to purchase **additional passes for extra staff members at a cost of \$55 before the event or \$75 at the event.**

Costs

There is no charge for Community Corner space. Should the Event incur a charge due to the actions of an Organization, damage or otherwise, the Event may bill the Organization for an equivalent amount plus an administrative fee.

Policies

Organizations and their representatives must adhere to the event policies as posted on the event's website. <https://animethon.org/?policies>

Violations

Should the organization violate the terms of this agreement, the event may decide on issuing warnings, removal, and/or banning of said organization based on the severity of the violation.

Termination

The Organization agrees that this agreement, in whole or in part, may be terminated at ASAPA's sole discretion. The Organization agrees that ASAPA shall not be liable to the Organization or any third party for any termination of this agreement.

Contact

For questions and concerns regarding Community Corner please contact our Community Corner representative via email at community@animethon.org.

Legal

"ASAPA" refers to The Alberta Society for Asian Popular Arts, its staff, agents, and representatives.

"The Organization" is, collectively, the individual, group, or company that applied for space at Community Corner as set out in this agreement and each of the Organization's officers, directors, employees and representatives, as applicable.

"Venue" refers to the facility or buildings hosting the Event.

The Organization grants ASAPA permission to display the name of the Organization in online and print publications relating to the Community Corner and the Event. ASAPA is under no obligation to make use of this permission.

Legal (continued)

The Organization agrees that ASAPA will not be liable under any circumstances for any loss, injury, damage, or other expenses that may arise out of any act or omission by the Organization. Any damages or charges imposed for violations of any applicable laws or regulations by the Organization are the sole responsibility of the Organization. ASAPA makes no guarantees or representations to the number of attendees at the event. The Organization assumes full liability for the actions or omissions of its agents, employees, or independent contractors to any attendee. ASAPA reserves the right to make amendments to the provisions set forth in this Contract upon written notice to the Organization. ASAPA has the full power to make amendments to this Contract without such notice should it become necessary by order, demand, or request of the Venue or any other governing body including, but not limited to the Government of Canada, the Government of Alberta and the City of Edmonton. Such further rules and regulations shall be considered necessary and proper.v

The Organization shall abide by and observe all federal, provincial, and local laws, codes, ordinances, rules and regulations and all rules and regulations of the Venue. The Organization will pay, when due, all taxes, rates, duties, assessments and license fees that may be levied, rated, charged or assessed upon the Organization by virtue of Organization's participation at the event. The Organization will comply with the Alberta Workers' Compensation Act, R.S.A. 2000, c. W-15 and shall, upon demand by ASAPA, deliver to ASAPA a certificate from the Workers' Compensation Board showing that the Organization is registered and in good standing with the Workers' Compensation Board.

This Agreement contains the entire agreement of the parties concerning the subject matter of this Agreement and no other understandings or agreements, verbal or otherwise, exist between the parties. No provision of this contract shall be deemed to be waived by either party unless such waiver is in writing. Any waiver of any default committed by either of the parties hereto in the observance or performance of this contract shall not extend or be deemed to extend to or affect any other default.

This Agreement may only be amended in writing that is acknowledged and agreed upon by both parties except as otherwise contemplated herein. Each party shall perform the acts, execute and deliver the writings, and give the assurances necessary to give full effect to this Agreement. No party shall assign, sell or otherwise transfer any of its rights or obligations under this Agreement without the prior written approval of the other party.

The rights, remedies and privileges of ASAPA under this Contract are cumulative and any one or more may be exercised. The rights of ASAPA shall not be deemed waived unless specifically stated in writing and signed by an authorized officer of ASAPA.

This Agreement shall be governed by and construed in accordance with the laws of the province of Alberta and the federal laws of Canada applicable therein without giving effect to the choice of laws and provisions thereof and the Parties agree to irrevocably attorn to the jurisdiction of the courts of Alberta and agree that any proceedings taken in respect of this Agreement shall be taken in such courts and in no other.

By applying for space at our Community Corner you acknowledge and fully agree to all of the details, statements, and conditions listed in this document.